

**Minutes of Ludgershall Town Council meeting held in the  
Scout Hall, Chapel Lane, Ludgershall on Tuesday 8<sup>th</sup> October 2013**

**Present:** C’Ilr White in the chair, C’Ilr Dance, C’Ilr Allan, C’Ilr Laing, C’Ilr Betteridge, C’Ilr Crane, C’Ilr Downie, C’Ilr Dixon, C’Ilr Pickernell, C’Ilr Hollis, C’Ilr M Williams, C’Ilr Cordery & C’Ilr Unwin.

Representatives: C’Ilr C Williams, Wiltshire Council, Steve Dancey, Andover Advertiser & PCSO Downham. Member of Public: Mrs Loveless.

**1. Apologies** were received from C’Ilr Gardner (prior meeting) & C’Ilr Giles (illness)

**2. Declaration of Interests** – C’Ilr White declared an interest with an expenses claim in Bills for Payment.

**3. Chairman’s Report** – meetings and events where the Chairman had represented the Council during the last month: - Police Tasking Group to set priorities, TCAP Economy Group, Tidworth Mum’s Award presentation. Health meeting chaired by Claire Perry, MP, Military Health Impact Assessment, TCAB also attended by C’Ilr Betteridge, Wiltshire Council, Highpost Salt Depot also attended by C’Ilr Pickernell. Wiltshire Council - Council Tax Support Workshop @ Devizes also attended by the Clerk. Finally Andover Station to see Tornado Steam Train, C’Ilr Crane also attended and took photographs. From the salt depot meeting there is no agreement cross borders with Hampshire, C’Ilr C Williams stated as Perham Down is C class road Wiltshire do not grit but they are trying to reach an agreement with Hampshire to carry on through Perham Down to Tidworth. An app ‘My Wiltshire’ can be downloaded to smart phone. Grit bins, the clerk will remit as R, L & E agenda item to check if they need a refill.

**4. General Public – Questions & Police Report**

Mrs Loveless reported a) litter along footpath from Fleming Close to Short Street has been picked up, but the light along this footpath not working. b) A number of vehicles appear to be travelling very fast along Andover Road.

Police report – the clerk is receiving e-mails with updates of incidents & crime in Ludgershall & rural areas, these were circulated. PCSO Downham arrived later with same information, however C’Ilrs would still like a Police presence at meetings, Maria will talk with Sgt Phipps on the matter. A large police operation on 27<sup>th</sup> September 2013 had been very successful. Tasking patrols regarding Anti-social behaviour visit certain areas daily after 3-00pm. C’Ilr Dance had concerns regarding an address in Wood Park, he was asked to contact the police by e-mail with the details.

**5. Wiltshire Council** - C’Ilr C Williams reported Ludgershall has been praised at Legacy meetings with the community events etc they are undertaking. Military Health Impact Assessment – Wiltshire/Swindon will receive EU money for the area.

C’Ilr Crane asked if Wiltshire Council had any plans to introduce monthly domestic refuse collections, no not at the moment, before this could happen food recycling containers would need to be introduced. C’Ilr Unwin asked if there was any news on commercial recycling collection kerbside, C’Ilr Williams will investigate & report back. The clerk asked if C’Ilr Williams had any further information on the Council Tax Support following the workshop held at Devizes, no.

**6. Minutes** from the previous meeting had been circulated; matters arising – 7a) Castledown Radio has secure storage at Everleigh. 7 (9d) Tourism leaflet will be put on hold until Town Office/Community Hub is opened, so C’Ilrs & members of the public can contribute articles. 11. Volunteers for Remembrance Sunday, C’Ilr Crane, Mr & Mrs Ward plus C’Ilr M. Williams have volunteered; C’Ilr Crane requested a briefing with the police. 13. MacMillan coffee morning – C’Ilr Betteridge reported he had raised £378-00p, thanks to everyone who contributed.

C’Ilr Dance questioned Clerk’s overtime payment, why are extra hours required as she only has 5 meetings a month to prepare. This payment had been recommended by Finance & Policy committee and paid at September 2013 full Town Council. C’Ilr White from the Chair proposed the minutes were a true record and should be signed, seconded by C’Ilr Crane, carried.

### **7. Correspondence**

a) Heritage Railway Project – a reply has been received from our MP, Claire Perry, requesting we keep her updated & inform of a specific areas where LTC would like help. Chairman to contact C’Ilr David Drew, Andover Town Council to arrange forming a joint committee to take this matter forward; the Garrison Commander should be approached on this matter.

b) Newsletters, reports and other correspondence received will be given to the relevant committee who will report back to full Council if necessary.

### **8. Committee Reports**

**Finance & Policy Committee** – C’Ilr White reported on meeting held 25<sup>th</sup> September 2013, minutes had been circulated. Second Precept payment of £53,499-99p had been received, a transfer of £50,000-00p from current account to Business 30 day account was requested for signature. The Annual Return 2013 has been signed off by external auditors Grant Thornton with no matters causing concern, a note included to draw attention to Gratuity Fund; this must be a contractual obligation before 2012. Section 137 donations committee recommend: - a) £376-50p donation to Ludgershall Sports to purchase essential listed equipment for a new Ladies football team. b) £200-00p donation to Ludgershall Sports Club to sponsor an advertising board around LS&SC grounds for one year.

**Bills for payment** – see list of cheques totalling £7090-47p, plus a transfer of £5000-00p from Business 30 day account into the current account was requested for signing. C’Ilr Pickernell proposed this report should be approved, seconded by C’Ilr Crane, carried.

**Allotment, Cemetery & Car Park Committee** – C’Ilr Pickernell reported on meeting held 17<sup>th</sup> September 2013, minutes have been circulated, no issues raised C’Ilr Pickernell proposed this report should be approved, seconded by C’Ilr Cordery, carried.

**Recreation, Leisure & Environment Committee** – C’Ilr Crane, reported on meeting held 18<sup>th</sup> September 2013, minutes had been circulated, no issues raised, C’Ilr Crane proposed this report should be approved, seconded by C’Ilr Allan, carried.

**Planning Committee** – C’Ilr Crane reported on meeting held 18<sup>th</sup> September 2013, minutes had been circulated, no issues raised, C’Ilr Crane proposed this report should be approved, seconded by C’Ilr Cordery, carried.

**Civic Events** – C’Ilr White reported on meeting held 3<sup>rd</sup> October 2013, notes have been circulated, no issues raised, C’Ilr White proposed the notes should be approved, seconded C’Ilr Allan, carried.

**9. Shadow Campus** – Report by C’Ilr Pickernell, consultation questionnaire completed by members of the public are being evaluated. At the last meeting members of the committee had a tour of Tidworth Leisure Centre to view break out offices before travelling to Bulford Beeches which has been converted to a multi-use facility. No minutes of meetings have been produced so committee requests Wiltshire publish them on their website. Finally as details of Army 20/20 are received this will be taken into consideration during the coming months.

**10. Remembrance Sunday Service** – still waiting confirmation of road closure order, clerk will contact Wiltshire Council. Road ahead closed signs will be collected by C’Ilr M. Williams and a date for volunteers to be briefed by the police will be arranged.

**11. Town Council Office/Community Hub** – our solicitor has confirmed with the landlord solicitor that he has our signed documentation and that LTC are ready to complete.

**12. Neighbourhood Plans** – Government has released a £9.5million 2 year fund to support the creation of neighbourhood plans. Wiltshire Council are finalising a series of events to obtain advice on matters related to neighbourhood planning. The clerk is aware if we do not have a plan then LTC would only be able to claim a lower percentage of Community Infrastructure Levy, clerk will register Ludgershall’s interest to attend events.

**13. Council Tax Support** – The continuation of Central Government cuts to the funding of Wiltshire Council could lead to Ludgershall facing a reduced grant to top up the precept or no grant at all, this will have an impact on the way Ludgershall can provide any services. There is also a threat of Parish & Town Councils being capped to 1.99% increase in precept during 2015/2016 unless we go for a costly referendum. Wiltshire Council encourage Parish & Town Council’s to lobby their MP on this reduction in funding, that Central Government has made a mistake and could result in local independence being lost and prevent any local capital projects for the benefit of the local community being undertaken. The questionnaire from Wiltshire Council on the effects of cutting funding as recommended by Finance committee was agreed but the clerk will send after advice from the accountant on 31<sup>st</sup> October 2013 while setting our 2014/2015 budget.

**14. Benchmarking 2013** – A survey of the shopping centre & car park area must be completed by 31<sup>st</sup> December 2013. C’Ilr Pickernell, C’Ilr Dixon, C’Ilr White, C’Ilr Betteridge & C’Ilr Allan volunteered to be involved and agreed to meet in the Council Chambers on 24<sup>th</sup> October 2013 at 2pm.

**15. Any Other Business**

C’Ilr Unwin can see why more than 25 hours per week are necessary for the Clerk to undertake her work load.

TCAP report – Dates for your Diary: 1<sup>st</sup> November 2013 Garrison Theatre being opened by Lord Lt of Wiltshire. 6<sup>th</sup> February 2014 Health Fair at Tidworth Leisure Centre. 10<sup>th</sup> February 2014 GSA Workshop at Wellington Academy commencing 6-30pm.

C’Ilr Downie complained that large farm machinery (contractors) travelled too fast in Dewey’s Lane; he was advised to take vehicle registration number and report to the police via 101 at the time of the incident.

Land behind Dewey’s Lane allotments up to Crawlboy’s Lane is it a Public Right of Way – no it is Ministry of Defence land leased to a tenant farmer.

13 tickets left for Mr & Mrs Evening on 12<sup>th</sup> October 2013.

There being no further business to discuss the meeting closed at 9-25pm.

Signed.....Date.....