

LUDGERSHALL TOWN COUNCIL



Minutes of the Recreation, Leisure & Environment committee meeting held on 19th June 2017 in the Council office, 22 High Street, Ludgershall at 7-00pm.		
Present:	Cllr Hollis in chair	Cllr J White
	Cllr Downie	Cllr M Giles
	Cllr C A Allan	Cllr C D Allan
	Cllr M Williams	Cllr A J Pickernell

	<u>Agenda Item</u>	<u>Action</u>
11/17-18	1. Apologies – None.	
12/17-18	2. Declaration of Interest – no declarations received.	
13/17-18	3. Minutes - from previous meeting had been circulated and approved at 13 th June 2017 full Town Council meeting.	
14/17-18	4. Capital Projects – Safety surface replacement – work has been completed, there are a couple of issues that occurred around the site during the work, clerk to inform the contractors. Councillors have noticed that the repairs around the slide are not joined effectively clerk to speak to contractors. Payment requested, awaiting playground inspectors report.	Clerk
15/17-18	5. Play Areas – <u>Dewey's Lane</u> – nothing to report. <u>Pretoria Road</u> – nothing to report.	
16/17-18	6. Recreation Ground a) Ongoing work to repair signs – Cllrs M Giles & J Hollis will put up the repaired signs. Cllr C D Allan said the hedge in the rec was obscuring signage and he would clear. The sign on the gate has an incorrect number and a sign ref the play park has opening and closing times on both these need to be covered/changed. b) CCTV/Light timings at the Rec to deter ASB – Cllrs are concerned about the amount of Anti-Social behaviour that is occurring around the rec/play area & Jubilee gardens. Repair costs are mounting up. A meeting with the police has been called for Friday 23rd at 10.30am. Cllrs have looked at the area and have given some ideas, clerk to get quotes for CCTV. Costs should be split between the Rec & Jubilee Gardens. c) Fair and Circus invoices – Cllr J Hollis reported that the Circus had paid in advance for the Ground Rent and the charge of £3.38 for water usage	Cllrs M Giles & J Hollis Cllr C D Allan Clerk

	would be waived. Clerk reported that she had contacted Stokes Fair twice regarding payment of the use of the Rec in April, and not had any joy. Clerk will try to contact a different person.	Clerk
17/17-18	<p>7. Environment</p> <p>a) Update on Antisocial behavior – There were many issues this month – a couple of small fires, damage to the new play park safety surface, badly damaged bin. Meeting on Friday as per 6 b) above. Network rail have put a new gate up on the Empress Way side of the railway crossing.</p> <p>b) Keeping Ludgershall Tidy – i) Parish Steward - update – The parish steward visited and completed the couple of issues on his list. Clerk asked if when cllrs were out and about in the Town if they see anything that needs handling by the Parish steward they email the office. ii) Clearing Footpaths – Cllr CD Allan has volunteered to cut back some of the pathways, the clerk has spoken to the Community Engagement Officer and received contact details of WCC rights of way officer. The clerk has printed guidance notes and Cllr CD Allan will look in to this and look into forming a group to clear footpaths. iii) Litter Picks – Clerk updated on the success of the last litter pick, and that future dates are now on notice boards clerk to email dates to cllrs. Tesco’s have kindly offered to provide refreshments.</p> <p>c) Highway issues – i) Castle Street parking on grass issues – Clerk asked for 2 cllrs to measure out and mark on a map exactly where the parking measures will be placed, so that costs can be projected. Cllr M Giles stated that as LTC are indicating they would like to be part of the WW1 Commemoration Tree Planting project this may be useful for this area. Cllrs agreed. ii) Parking Queens Head – Cllr J Hollis has spoken with the landlady, she has asked her customers to stop parking on the pavement area at the front of the pub. This has been fairly successful. She has asked that LTC do not put the planter in the area which would stop her delivery lorries from mounting the pavement for easy delivery. If this is blocked the 2 lorries a week will cause significant traffic jams. Unfortunately the back gate entrance cannot be used as customers park there and leave overnight. The committee stated that the planter that will go in-between the last one and the Cross is to go ahead to stop further parking on the pavement but will for the time being not put the other one in that would stop the deliveries. The committee asked the clerk to feed back to the landlady, and get the planter on order, this had been precepted for previously. iii) Dangerous parking near Castle Club – Clerk informed committee letter was sent as per last meetings request, there had been no feedback from the Castle Club. iv) Signage at Deweys Lane/Byron Close – Clerk reported that Highways had agreed that LTC could move the Deweys Lane sign from opposite Byron Close to next to the Rec gate and that they had suggested we move the Byron Close sign. Cllrs said the Deweys Lane sign needs repairing, clerk to source someone that can do this along with arrows on the Byron Close sign. Then get a</p>	<p>Cllr CD Allan</p> <p>Cllr M Giles, Cllr J Hollis and Clerk</p> <p>Clerk</p>

	<p>quote from Wilmont for removal and moving the Deweys Lane sign. v) Levell Court Mirrors – Cllrs decided to close this matter. vi) Lorries on pavement corner of High Street/Andover Road – Clerk reported that Highways had been to visit and although they understand the issue, with the new road restrictions which will be put in place they are hopeful this will combat this issue. Clerk fed back to Drivers relief. Cllrs are worried about how the whole issue of road restrictions are to be handled. Cllr AJ Pickernell trying to get results of consultation. Clerk to speak with Highways to find out what the proposed wording to be used will be.</p> <p>d) Conservation enquiry – LTC has had complaints about the paintwork on the front of the Post Office, it is not in keeping and worries were it had not been checked with planning/conservations. After checking with these depts. It was determined that nothing was required. Cllr CA Allan will check with owner.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr CA Allan</p>
18/17-18	8. Review of Terms of Reference – Cllrs will review before the next meeting. The clerk asked if there could be no August meeting as this is optional, committee agreed. Clerk asked that 2 items that had not been done recently be remedied.	Clerk
19/17-18	9. Committee Involvement - The Noticeboards need cleaning, committee asked clerk to get the Caretaker to do and a review of the rights of way footpaths condition needs to be done. Clerk to investigate as this has been done before and hand out to cllrs to follow up. My Wiltshire App is to be used by everyone within Ludgershall Town including cllrs clerk to email instructions on how to use.	Clerk
20/17-18	<p>10. Agenda Points to be discussed for next month –</p> <p>a) Bark under Crow’s Nest is low, clerk to obtain quotes from previous company and Gavin Jones – specialized bark for play grounds – and bring to next meeting.</p> <p>b) Cllr AJK Pickernell asked permission for Blue light day to use the Rec from 1 -3pm on 17th July - no objections.</p> <p>c) Problems with Traffic Lights at Business Park entrance, had been reported numerous times, WCC have been out but still continuing, clerk to investigate more and put on agenda next month.</p> <p>d) Dementia Action Alliance require a representative from LTC, to put on FTC Agenda.</p> <p>e) 2 Residents have complained about cars not stopping on the zebra crossing on High Street, particularly a red car. Cllrs have noticed this too. Cllr J Hollis will visit one of these residents to investigate. Clerk to report to Wiltshire Cllr C Williams.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr J Hollis Clerk</p>

There being no further business to discuss the meeting closed at 8.40pm. The date of the next meeting will be 17th July 2017.

Signed.....Date.....